

**Tompkins County Development Corporation  
Board of Directors Meeting Final Minutes  
January 12, 2017  
Tompkins County Legislative Offices  
121 E. Court Street, Ithaca, NY**

**Present:** Jim Dennis, Rich John, Grace Chiang, Jennifer Tavares, Martha Robertson, Will Burbank

**Staff Present:** Heather McDaniel

**Guests Present:** Richard Chun (Delaware River Solar), Rich Winter (Delaware River Solar),

#### **CALL TO ORDER**

Jim Dennis called the meeting of the **Tompkins County Development Corporation** to order at 4:00 PM.

#### **PRIVILEGE OF THE FLOOR**

None.

#### **BUSINESS**

##### Memorandum of Understanding with TCAD and Appointment of Administrative Director

Martha Robertson asked about the lack of a dollar amount on the MOU between TCDC and TCAD. Ms. McDaniel stated that the fees to TCAD for the TCDC and the IDA are paid by the IDA, so they will be on the IDA's MOU with TCAD.

**Rich John moved to approve the MOU with TCAD and to appoint Heather McDaniel as the Administrative Director for the TCDC. Jennifer Tavares seconded the motion. The motion was approved unanimously 6-0.**

#### **STAFF REPORT**

Staff is working to set up meetings between Bond Counsel and larger not-for-profits to review the TCDC ability to issue bonds. Staff is also looking at DASNY's rate schedule so the TCDC can remain competitive. In February, the officers of the boards will be appointed. Grace Chiang has agreed to serve another two-year term.

Also the TCAD Executive Committee has approved appointing Jennifer Tavares as the TCAD Liaison to the Boards.

## **MINUTES**

**Rich John moved to approve the TCDC Board minutes from the December 8, 2016 meeting. Martha Robertson seconded the motion. The motion passed 5-0-1. Will Burbank abstained as he was not at the last meeting.**

Mr. Dennis closed the meeting of the TCDC at 4:10 pm.

**Minutes approved at the June 8, 2017 Board meeting.**