

**Tompkins County Development Corporation
Board of Directors Meeting Final Minutes
March 13, 2019
Tompkins County Legislative Offices
121 E. Court Street, Ithaca, NY**

Present: Rich John, Jennifer Tavares, Mike Sigler, John Guttridge, Laura Lewis, Martha Robertson, Leslyn McBean-Clairborne

Staff Present: Heather McDaniel, Ina Arthur, Russ Gaenzle (Harris Beach, PLLC)

Guests: Andrea Aguirre (TC Planning), Rick Snyder (TC Finance), Martha Armstrong (TCAD)

CALL TO ORDER

Rich John called the meeting of the **Tompkins County Development Corporation** to order at 2:30 PM

PRIVILEGE OF THE FLOOR

None.

NEW BUSINESS

TCDC 2018 Audit – Authorization to Approve and Input Information into PARIS System

Heather McDaniel reminded the Board of the State requirement to have the annual audit entered into the NYS online system for reporting (PARIS) by March 31st of each year.

John Guttridge moved to authorize the Finance/Audit Committee to approve the 2018 Audit. Martha Robertson seconded the motion. The motion was approved 7-0.

Laura Lewis moved to approve the entering of the 2018 audit information into the NYS PARIS online system. Jennifer Tavares seconded the motion. The motion was approved 7-0.

CHAIRS REPORT

None.

STAFF REPORT

Heather McDaniel reported that the Finance/Audit Committee will be meeting on March 14, 2019.

APPROVAL OF MEETING MINUTES

Martha Robertson moved to approve the February 13, 2019 Board meeting minutes. Laura Lewis seconded the motion. The motion was approved 7-0.

The meeting was adjourned at 2:42 PM.

Minutes were approved at the September 11, 2019 Board Meeting.