

**Tompkins County Development Corporation
Board of Directors Meeting Final Minutes
September 11, 2019
Tompkins County Legislative Offices
121 E. Court Street, Ithaca, NY**

Present: Rich John, Jennifer Tavares, Mike Sigler, John Guttridge, Laura Lewis, Martha Robertson

Absent: Leslyn McBean Clairborne

Staff Present: Heather McDaniel, Ina Arthur, Russ Gaenzle (Harris Beach, PLLC)

Guests: Rick Snyder (TC Finance)

CALL TO ORDER

Rich John called the meeting of the **Tompkins County Development Corporation** to order at 4:00 PM

PRIVILEGE OF THE FLOOR

None.

NEW BUSINESS

Adoption of TCDC Whistleblower Policy

Heather McDaniel presented the proposed TCDC Whistleblower Policy for the boards approval and adoption. It is a requirement of the Public Authority Accountability Act (PAAA) and the Authority Budget Office (ABO) that the LDC have this policy and post it on its website.

The Administrative Director will act as the ethics officer outlined in the policy.

John Guttridge moved to adopt the TCDC Whistleblower Policy as presented. Jennifer Tavares seconded the motion. The motion was approved 6-0.

CHAIRS REPORT

None.

STAFF REPORT

None.

APPROVAL OF MEETING MINUTES

Martha Robertson moved to approve the March 13, 2019 Board meeting minutes. John Guttridge seconded the motion. The motion was approved 6-0.

EXECUTIVE SESSION

John Guttridge moved to take the meeting into executive session to receive confidential financial updates regarding a project that the TCDC acted as conduit debt issuer for. Jennifer Tavares seconded the motion. The motion was approved 6-0.

The meeting was adjourned at 4:10 PM.

Minutes were approved at the October 11, 2019 Board meeting.