


# *Tompkins County Development Corporation*

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Administration provided by  **TCAD**

**TOMPKINS COUNTY DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
• Friday, October 11, 2019 •  
2:30 PM  
Legislative Chambers  
Governor Daniel D. Tompkins Building  
121 E. Court Street  
Ithaca NY 14850**

**AGENDA**

**1. CALL TO ORDER**

**2. PRIVILEGE OF THE FLOOR**

**3. BUSINESS**

**New Business**

**Page**

Approval of 2020 TCDC Draft Budget

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**4. CHAIR'S REPORT**

**5. STAFF REPORT**

**6. APPROVAL OF MEETING MINUTES**

September 11, 2019 Board Meeting Minutes

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**7. ADJOURNMENT**

Tompkins County Development Corporation  
 October 11, 2019

	2019 Approved Budget	2019 Projected Actual Budget	2020 Draft 10/11/19
<b>Starting Balance</b>	\$ 501,250	\$ 548,474	<b>Projected Starting Balance</b> \$ 548,915
<b>Income</b>			<b>Income</b>
Fees	\$ -		\$ -
Interest	\$ 300	\$ 441	\$ 450
<b>Total</b>	<u>\$ 300</u>	<u>\$ 441</u>	<u>\$ 450</u>
<b>Expenses</b>			<b>Expenses</b>
Administration	\$ -	\$ -	\$ -
Attorney Fees	\$ -	\$ -	\$ -
Other Fees			\$ -
Audit			\$ -
<b>Total</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Projected Ending Balance</b>	\$ 501,550	\$ 548,915	\$ 549,365

**Tompkins County Development Corporation  
Board of Directors Meeting DRAFT Minutes  
September 11, 2019  
Tompkins County Legislative Offices  
121 E. Court Street, Ithaca, NY**

**Present:** Rich John, Jennifer Tavares, Mike Sigler, John Guttridge, Laura Lewis, Martha Robertson

**Absent:** Leslyn McBean Clairborne

**Staff Present:** Heather McDaniel, Ina Arthur, Russ Gaenzle (Harris Beach, PLLC)

**Guests:** Rick Snyder (TC Finance)

**CALL TO ORDER**

Rich John called the meeting of the **Tompkins County Development Corporation** to order at 4:00 PM

**PRIVILEGE OF THE FLOOR**

None.

**NEW BUSINESS**

Adoption of TCDC Whistleblower Policy

Heather McDaniel presented the proposed TCDC Whistleblower Policy for the boards approval and adoption. It is a requirement of the Public Authority Accountability Act (PAAA) and the Authority Budget Office (ABO) that the LDC have this policy and post it on its website.

The Administrative Director will act as the ethics officer outlined in the policy.

**John Guttridge moved to adopt the TCDC Whistleblower Policy as presented. Jennifer Tavares seconded the motion. The motion was approved 6-0.**

**CHAIRS REPORT**

None.

**STAFF REPORT**

None.

**APPROVAL OF MEETING MINUTES**

**Martha Robertson moved to approve the March 13, 2019 Board meeting minutes. John Guttridge seconded the motion. The motion was approved 6-0.**

**EXECUTIVE SESSION**

**John Guttridge moved to take the meeting into executive session to receive confidential financial updates regarding a project that the TCDC acted as conduit debt issuer for. Jennifer Tavares seconded the motion. The motion was approved 6-0.**

The meeting was adjourned at 4:10 PM.