

Tompkins County Development Corporation

Administration provided by Ithaca Area Economic Development

**TOMPKINS COUNTY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING
• Wednesday, March 9, 2022 • 2:30 – 4:00 PM**

On Friday, January 14, 2022, Governor Kathy Hochul signed legislation [A8591/S7623A](#) which extends provisions of the law authorizing “public bodies” to meet remotely until the state disaster emergency declaration either expires or is terminated by the New York State Health Commissioner. The legislation ([A8591/S7623A](#)) extends virtual access to public meetings under New York State's Open Meetings Law, which allows New Yorkers to virtually participate in local government meetings during the COVID-19 pandemic. The legislation, which was initially implemented by Executive Order during last year's State of Emergency, allows state and local government meetings that are normally held in person to be held remotely instead, as long as the public has the ability to view or listen to the meeting and as long as the meeting is recorded and later transcribed.

Via Zoom Conference
THIS MEETING WILL BE LIVESTREAMED
Link to live stream channel: <https://tinyurl.com/weo3tkk>

Anyone who wishes to address the Board in person during privilege of the floor may email Ina Arthur (inaa@ithacaareaed.org) no later than 12:00 Noon on March 8, 2022. A Zoom Conference link will be forwarded 30 minutes prior to the meeting.

Anyone who wishes to submit written comments to be read at privilege of the floor may email them to Ina Arthur (inaa@ithacaareaed.org) no later than 9:00 am on March 9, 2022

AGENDA

- | | |
|---|-------------|
| 1. CALL TO ORDER | |
| 2. PRIVILEGE OF THE FLOOR | |
| 3. ADDITIONS TO AGENDA | |
| 4. BUSINESS | Page |
| Appointment of Administrative Director | |
| Election of Officers (Vice Chair, Secretary/Treasurer) | |
| Appointment of Committee Members (Governance, Finance & Audit, Housing) | |
| Authorization of Finance & Audit Committee to review and approve 2021 Audit | |
| Authorization of input of 2021 Audit data into PARIS by March 31 st deadline | |
| 5. CHAIRS REPORT | |
| 6. STAFF REPORT | |
| 4Q 2021 Financial Report | 2 |
| 7. MINUTES - APPROVAL | |
| December 8, 2021 meeting | 3 |
| 8. ADJOURNMENT | |

**Tompkins County Development Corporation
 Quarter #4 Financial Report
 December 31, 2021**

		Budget 2021	Year to Date 2021	% of Budget
Starting Balance		\$ 287,378		
Income				
Fees from Projects		\$ -	\$ 1,000	
Interest		\$ 250	\$ 115	46%
Total		\$ 250	\$ 1,115	446%
Expenses				
Administration		\$ -	\$ -	
			\$ -	
ARC Grant Match	approved 4/20	\$ 50,000	\$ -	0%
Assistive Tech Accelerator	approved 11/11/20	\$ 20,000	\$ 19,500	98%
Labor Skills Mapping	approved 12/9/20	\$ 10,000	\$ 10,000	100%
Other Fees		\$ -	\$ -	
Audit		\$ -	\$ -	
Total		\$ 80,000	\$ 29,500	37%
Ending Balance		\$ 207,628	\$ 258,993	

**Tompkins County Development Corporation
Board of Directors Meeting Final Minutes
December 8, 2021 – 1:30 PM**

Via Zoom and LiveStream

Present: Rich John, Martha Robertson, Jeff Gorsky, John Guttridge, Mike Sigler, Laura Lewis, Todd Bruer

Staff: Heather McDaniel, Kurt Anderson, Ina Arthur (IAED), Russ Gaenzle (Harris Beach), Rick Snyder (TC Finance)

CALL TO ORDER

Rich John called the Tompkins County Development Corporation meeting to order at 4:04 pm.

PRIVILEGE OF THE FLOOR

ADDITIONS TO THE AGENDA - None

BUSINESS

2022 Memorandum of Understanding with IAED - Approval

Laura Lewis made a motion to approve the 2022 Memorandum of Understanding with Ithaca Area Economic Development. Todd Bruer seconded the motion. The motion was approved 7-0.

CHAIR'S REPORT – None

STAFF REPORT – None

MINUTES

Laura Lewis made a motion to approve the Board of Directors meeting draft minutes of October 13, 2021. Jeff Gorsky seconded the motion. The motion was approved 7-0.

ADJOURNMENT

The meeting was adjourned at 4:07 pm.