

**Tompkins County Development Corporation
Board of Directors Meeting Final Minutes
March 9, 2022 – 2:30 - 4:00 PM**

Via Zoom and LiveStream

Present: Faith Vavra, Shawna Black, Jeff Gorsky, John Guttridge, Todd Bruer

Staff: Heather McDaniel, Kurt Anderson, Ina Arthur (IAED), Russ Gaenzle (Harris Beach), Rick Snyder (TC Finance)

CALL TO ORDER

Faith Vavra called the Tompkins County Development Corporation meeting to order at 3:21 pm.

PRIVILEGE OF THE FLOOR - None

ADDITIONS TO THE AGENDA - None

BUSINESS

Appointment of Administrative Director - **John Guttridge made a motion to approve Heather McDaniel as the Administrative Director of the Tompkins County Development Board. Jeff Gorsky seconded the motion. The motion was approved 5-0.**

Election of Board Officers - **John Guttridge made a motion to approve Faith Vavra as vice chair and John Guttridge as secretary/treasurer. Jeff Gorsky seconded the motion. the motion was approved 5-0.**

Appointment of Committee Members

Todd Bruer made a motion to approve the appointment of the Finance & Audit and Governance Committee members as presented below. Shawna Black seconded the motion. The motion was approved 5-0.

**Finance & Audit: Rich John (Chair), John Guttridge, Jeff Gorsky
Governance: Mike Sigler (Chair), Rich John, Faith Vavra**

Authorization of Finance & Audit Committee to review and approve the 2021 Audit and Authorization of input of the 2021 Audit data into the NYS PARIS system

John Guttridge made a motion to authorize the Finance & Audit Committee to review and approve the 2021 Audit and to authorize the input of the 2021 audit data into the NYS PARIS system. Todd Bruer seconded the motion. The motion was approved 5-0.

CHAIR'S REPORT – None

STAFF REPORT – Heather McDaniel presented the 4Q 2021 Financial Report.

MINUTES – **Shawna Black made a motion to approve the board minutes from the December 8, 2021 meeting. John Guttridge seconded the motion. The motion was approved 5-0.**

ADJOURNMENT – The meeting was adjourned at 3:25 pm.